



Dear Parent/Carer,

Membership Records and Data Protection Act

The Scout Movement in the United Kingdom is a member organisation. To enable it to operate – and to communicate with its members – it is necessary to maintain records about them.

This will include details of name; address; date of birth; contact telephone numbers. We will also be keeping details of your son's/daughter's progress through Scouting (badges gained etc). Information held in our Scout Group may be shared from time to time within Scouting including Headquarters of the Association.

Legislation came into force in March 2000, which covers the protection and processing of personal data. Adults and young people have the same rights under the Data Protection Act 1998. The Act covers paper based (as well as computer base) information.

Certain information is classed by the Law as "Sensitive Personal Data" in a Scouting context this may include

- Health (to ensure that we are prepared for medical emergencies it is important that we hold relevant information).
- Disabilities (to ensure a safe integration of your son's/daughter's participation in activities, details of any disabilities need to be known).
- Religious or similar beliefs (this will help us ensure that we make appropriate arrangements where necessary).
- Racial or ethnic origin (again this will help us ensure that we are sensitive to cultural needs of our members).

To hold this "Sensitive Personal Data" we will need your explicit consent. This can be given by completing the enclosed form.

All the information will only be used in connection with your son's/daughter's membership of the Scout Movement in the United Kingdom – this will include membership, management and communication.

Any of the information provided will not be passed to any third parties outside the Scout Movement without your consent. You can give your consent by completing the question on the form.

If you have any questions, please do not hesitate to contact me.

Yours sincerely,

Greg Turner

Group Scout Leader

Data Protection Act Consent Form

I the Parent/Guardian acknowledge that I have read and understood the Data Protection letter.

I hereby give my consent for appropriate and necessary data held at present by 1st Wellesbourne Scout Group relating to my son/ daughter (named) _____ to be shared with other parts of the Scout Movement for the purposes of membership, management and communication only. Please print your name carefully below in block letters and sign this permission slip. This is to be returned to the Beaver/Cubs/Scouts section leader.

Parent/Guardian: _____

Signed: _____

Date: _____